

	2 points	1 point	0 points
Content	The task is fully completed. At least 3 questions are answered appropriately.	The task is partly completed. At least 2 questions are answered appropriately.	The task is not completed. 1 or none of the questions is answered appropriately.
Communicative Achievement	It is easy for the reader to follow and understand the answers. Simple ideas are communicated in a clear way.	It is difficult, but possible, for the reader to follow and understand the answers. Simple ideas are sometimes communicated in a clear way.	It is impossible for the reader to follow and understand the answers. Simple ideas are not communicated in a clear way.
Organisation	Ideas are connected where necessary using high-frequency linking words such as <i>and</i> and <i>because</i> . Periods, commas and capital letters are mostly used appropriately.	Ideas are sometimes connected where necessary using high-frequency linking words such as <i>and</i> and <i>because</i> . Periods, commas and capital letters are sometimes used appropriately.	Ideas are not connected where necessary using high-frequency linking words such as <i>and</i> and <i>because</i> , or they are used inappropriately. Periods, commas and capital letters are rarely used, or they are used inappropriately.
Language	Simple grammatical structures appropriate to answering the questions are mostly error-free, and minor errors do not impede meaning.	Simple grammatical structures appropriate to answering the questions are sometimes error-free and only partially impede meaning.	Simple grammatical structures appropriate to answering the questions are rarely error-free and impede meaning.
Spelling	Most words addressed in this unit are spelled correctly. Words that are misspelled do not impede meaning. If words not addressed in this unit are used, but are spelled incorrectly, the student should not be penalised.	Some words addressed in this unit are misspelled, but this only partly impedes meaning. If words not addressed in this unit are used, but are spelled incorrectly, the student should not be penalised.	Most words addressed in this unit are misspelled and impede meaning. If words not addressed in this unit are used, but are spelled incorrectly, the student should not be penalised.